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Production Control Supplier Manual

POLICIES AND GUIDELINES

DATE
REVISÉD
05/14/2003
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Control Number
LAB-002

LEVEL/SECTION

LABELING

TITLE

NEW PRODUCT LABELS

WRITTEN
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APPROVED
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PURPOSE

To define requirements for new product labeling.

STANDARDS

A. New Product Label (light blue, paper label)

- All new product shipped to DMMI that is ordered by manifest must have a blue iNew Producti label on each box.
- The iNew Producti label is to be located as follows:
 - Expendable packaging: next to the AIAG inventory tag
 - Returnable packaging: in the same envelope as the inventory tag, in front of the AIAG tag.

NOTE: The supplier must use the master copy in the forms section, copied on blue paper

<p style="text-align: center;">NEW PRODUCT</p> <p>* DATE _____</p> <p>* RECEIVE WITH MANIFEST</p> <p>* NEW LOCAL COMPONENTS</p> <p>* SEND TO WAREHOUSE AFTER QC INSPECTION</p>

B. Purchasing Sample Label (bright green, adhesive label)

- Sample parts may be requested by Purchasing for PPAP and/or quality testing
- Purchasing samples are NOT ordered with a manifest
- DO NOT use the green Purchasing Sample label shown below for New Product parts!



B. New Product Introduction Dummy Bartag (Authorization To Ship)

- *Supplier should use an AIAG tag. If unable to make an AIAG, then an NPI dummy bartag is required.
- Supplier must use master copy in the Forms section and copy on blue paper.
- Supplier shall complete the following area on the dummy bartag:
 - Part number, date, tote quantity, vendor code, supplier name and contact, and DMMI NPI specialist
- Supplier will trifold and place in label holder on tote/box. The part number must be visible.
- This form may only be used on NPI components as defined in the supplier guideline for New Product Introduction.

NEW PRODUCT INTRODUCTION DUMMY BARTAG

PART NUMBER AA999999-0000 DATE 4/14/00
TOTE QUANTITY 20 pcs STOCK LOCATION NPLAREA
VENDOR CODE X00

IN PLACE OF AIAG/BARTAG LABELS FOR NEW PRODUCT PARTS ONLY

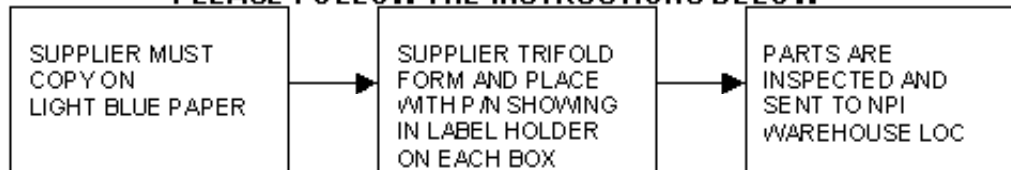
**NPI AUTHORIZATION TO SHIP WITHOUT PROPER LABELS
DENSO MANUFACTURING MICHIGAN, INC.
PERMISSION IS GIVEN TO SHIP THE AFOREMENTIONED PART WITHOUT PROPER LABELS.**

SUPPLIER NAME AND CONTACT: ABC Company, J. Doe

NPI SPECIALIST:

J. Belknap

PLEASE FOLLOW THE INSTRUCTIONS BELOW



* denotes change in procedure